

# NEW MEMBER CHECK-OFF SHEET

Name: \_\_\_\_\_

Flotilla: \_\_\_\_\_

- \_\_\_\_\_ 1. **One (1) Enrollment Application (ANSC 7001 (1-07))**  
**NOTE: Must have two (2) original copies of pages 1, 2, and 3 and one (1) copy of pages 4 and 5 with original signatures signed in ink.**
  
- \_\_\_\_\_ 2. **Two (2) Fingerprint Cards (FD-258 (Rev. 5-11-99 Only)).**
  - A. FBI Number, if known should always be furnished in the appropriate space; also you need to follow Instructions # 4 on the reverse side of Fingerprint Card. If items are known put them in the correct block, if not leave blank. NOTE: Coast Guard Aux Employee # is not an Armed Forces NO.
  - B. RACE Codes: "I" for Indian; "W" for White, Hispanic/Latino; "B" for Black; "A" Asian; "U" Unknown.
  - C. Despite instruction to use black ink on the FD-285 Fingerprint Card, the Office of Personnel Management (OPM) authorizes the use of Blue or Black ink.
  
- \_\_\_\_\_ 3. **One (1) New Member Test Answer Sheet (ANSC 7010)**
  
- \_\_\_\_\_ 4. **One (1) ID Form (Revised 9/6/06)**
  
- \_\_\_\_\_ 5. **One (1) Photo on Disk or CD**
  
- \_\_\_\_\_ 6. **One (1) New Member Check-Off Sheet.**
  - A. Place on top of the new Member Packet as a Cover Sheet.

**NOTE: All OS PSI Security forms have been incorporated into the new Enrollment Application (ANSC 7001 (1-07)) (Section V & Section VI page 2); page 4 & page 5.**

**Please read the Instructions page 6 through page 9 when answering all questions.**

**ALL required signatures on all copies must be original and signed in Ink (Blue or Black).**

**Mail Complete Packet to DIRAUX.**